The Lapeer District Library will be the community’s destination for resources, education, technology and connection.

Lapeer District Library
Regular Meeting of November 18, 2021
Marguerite deAngeli Library
Minutes

21R.11.01 Call to Order: The meeting was called to order by board chair, G. Phillips at 5:31pm.

21R.11.02 Roll Call:

Jacquie Wilson City of Lapeer 12/31/2022 Present
Amanda Klug County (Marathon Township) 12/31/2024 Present
Amanda Sandusky County (Oregon Township) 12/31/2023 Present
Gary Phillips County (Deerfield Township) 12/31/2023 Present
Kelly Nolan Lapeer Township 12/31/2024 Present
Perry Valle County (Metamora Township) 12/31/2021 Present
Jan Watz Mayfield Township 12/31/2021 Present

Quorum is 4. There are 7 Board members present.

Also present are Amy Churchill, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder. Also present is Susan Beal of Friends of the Library.

21R.11.03 Public Comments: None.

21R.11.04 Additions/Deletions/Approval of agenda: Add Director Evaluation in Unfinished Business. J. Wilson moved to approve the agenda with amendment. Seconded by K. Nolan. Motion carried.

21R.11.05 Consent Agenda: Change to the minutes of October 21 meeting in 21R.10.13 to read “Board member term renewal are indicated for the County (P. Valle)” and for Mayfield township (J. Watz). Another change is in the times that the Metamora branch will be open on December 5 for the Wassailing Horse Parade. The time should be from 11:00-3:00pm. J. Watz moved to approve the Consent Agenda with modifications. Seconded by J. Wilson. Motion carried.

Board Reports:
21R.11.06 Treasurer P. Valle, board treasurer, moved to pay checks # 14146-14176 from General Checking for $17,588.64; bill pay GC3000-3030 for General Checking—Online Bill Pay for $8,360.95; and bill pay PC1780-1790 Payroll
Checking Online Bill Pay for $62,297.02 for a grand total of $88,246.61. Seconded by K. Nolan. Motion carried.

Committee Reports:
21R.11.07 Finance The committee reviewed the 2022 Budget.
21R.11.08 Personnel The committee has no update. It will meet in December.
21R.11.09 Advocacy The committee is planning a survey of patrons coming into the library as well as non-users at locations other than the library. Evening book clubs are being set up. Family Literacy Programs will also begin to meet in the evenings and on weekends.

Lapeer County Report:
21R.11.10 The board approved the contingency appointment of P. Valley to the Library Board. Redistricting will change the appointment of the County Commissioners and could affect the amount of proposals on the August ballot.

Unfinished Business:
21R.11.11 Millage Discussion as Necessary It was decided by consensus to hold an informal discussion about the coming millage on January 27 from 4:00-7:00. Alternate date will be February 3.

21R.11.12 Director Evaluation Previous director evaluation and that from MMLC have been given to the board members. Concerns were directed to the descriptor words used in the rating system and the future planning section. The personnel committee will make a draft evaluation, forward it to members to be reviewed at the December board meeting.

New Business:
21R.11.13 2022 LDL Board Meeting Schedule J. Watz moved to approve the schedule. K. Nolan seconded. Motion carried.


21R.11.15 2022 LDL Final Budget Approval The Budget Summary information was reviewed by the Director to the board, entertaining questions or comments as they came up. Notable was that LDL has a solid contingency fund and that MMLC grant has increased. State aid numbers will not change much because increase in population has been modest. Under “Schedule of Revenues, Expenditures, and Changes in Fund Balance” the third column date should read 2021, not 2022. P. Valle moved to accept the budget with the minor adjustment. Seconded by J. Wilson. Motion carried.

Staff Reports
21R.11.16 Assistant Director for Technical Services A written report was submitted noting the increase of usage especially in patrons accessing the Mango language program. Chrome books are moving from in house usage only to
take home.

21R.11.17 Director’s Report A written report was submitted with oral summary of highlights, including formalizing the Memorandum of Understanding with deAngeli Friends Group.

Communications:
21R.11.18 Trustee Trainings LOM forwarded via email.

Friends Report:
21R.11.19 Story Walk help as ended for the year. Baskets and Books to Go sale has been very successful. In fact, Books to Go items sold out on the first day. No book sales will be held until spring. The signed Letter of Understanding outlines the relationship of the Friends and LDL. It puts in writing the agreement that has been ongoing. The Friends sponsored Book Nook in New to You resale shop has been very lucrative. There is a Winterfest Drawing with gift certificates to the Book Nook.

Board Comments or Request for Information:
21R.11.20 Complements were given to the staff for “rescuing” the sandwich board inadvertently left out after the Friends’ donation day.
21R.11.21 Reportedly, Mayfield Township board has three candidates for library board.
21R.11.22 No challenge as yet to the LDL’s collection from advocates of CRT.
21R.11.24 Public Comments: None.
21R.11.25 Adjournment: A. Sandusky moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:45pm.

Regular Meeting: Marguerite deAngeli Library
December 16, 2021
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.