



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library  
Regular Meeting of November 18, 2021  
Marguerite deAngeli Library  
Minutes**

**21R.11.01 Call to Order:** The meeting was called to order by board chair, G. Phillips at 5:31pm.

**21R.11.02 Roll Call:**

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

**Quorum is 4. There are 7 Board members present.**

Also present are Amy Churchill, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder. Also present is Susan Beal of Friends of the Library.

**21R.11.03 Public Comments:** None.

**21R.11.04 Additions/Deletions/Approval of agenda:** Add Director Evaluation in Unfinished Business. J. Wilson moved to approve the agenda with amendment. Seconded by K. Nolan. Motion carried.

**21R.11.05 Consent Agenda:** Change to the minutes of October 21 meeting in 21R.10.13 to read "Board member term renewal are indicated for the County (P. Valle)" and for Mayfield township (J. Watz). Another change is in the times that the Metamora branch will be open on December 5 for the Wassailing Horse Parade. The time should be from 11:00-3:00pm. J. Watz moved to approve the Consent Agenda with modifications. Seconded by J. Wilson. Motion carried.

**Board Reports:**

**21R.11.06 Treasurer** P. Valle, board treasurer, moved to pay checks # 14146-14176 from General Checking for \$17,588.64; bill pay #GC3000-3030 for General Checking—Online Bill Pay for \$8,360.95; and bill pay #PC1780-1790 Payroll

Checking Online Bill Pay for \$62,297.02 for a grand total of \$88,246.61.  
Seconded by K. Nolan. Motion carried.

**Committee Reports:**

- 21R.11.07 Finance** The committee reviewed the 2022 Budget.
- 21R.11.08 Personnel** The committee has no update. It will meet in December.
- 21R.11.09 Advocacy** The committee is planning a survey of patrons coming into the library as well as non- users at locations other than the library. Evening book clubs are being set up. Family Literacy Programs will also begin to meet in the evenings and on weekends.

**Lapeer County Report:**

- 21R.11.10** The board approved the contingency appointment of P. Valley to the Library Board. Redistricting will change the appointment of the County Commissioners and could affect the amount of proposals on the August ballot.

**Unfinished Business:**

- 21R.11.11 Millage Discussion as Necessary** It was decided by consensus to hold an informal discussion about the coming millage on January 27 from 4:00-7:00. Alternate date will be February 3.
- 21R.11.12 Director Evaluation** Previous director evaluation and that from MMLC have been given to the board members. Concerns were directed to the descriptor words used in the rating system and the future planning section. The personnel committee will make a draft evaluation, forward it to members to be reviewed at the December board meeting.

**New Business:**

- 21R.11.13 2022 LDL Board Meeting Schedule** J. Watz moved to approve the schedule. K. Nolan seconded. Motion carried.
- 21R.11.14 2022 LDL Holiday Schedule** J. Watz moved to accept the schedule. A. Klug seconded. Motion carried.
- 21R.11.15 2022 LDL Final Budget Approval** The Budget Summary information was reviewed by the Director to the board, entertaining questions or comments as they came up. Notable was that LDL has a solid contingency fund and that MMLC grant has increased. State aid numbers will not change much because increase in population has been modest. Under "Schedule of Revenues, Expenditures, and Changes in Fund Balance" the third column date should read 2021, not 2022. P. Valle moved to accept the budget with the minor adjustment. Seconded by J. Wilson. Motion carried.

**Staff Reports**

- 21R.11.16 Assistant Director for Technical Services** A written report was submitted noting the increase of usage especially in patrons accessing the Mango language program. Chrome books are moving from in house usage only to

take home.

- 21R.11.17 Director's Report** A written report was submitted with oral summary of highlights, including formalizing the Memorandum of Understanding with deAngeli Friends Group.

**Communications:**

- 21R.11.18** Trustee Trainings LOM forwarded via email.

**Friends Report:**

- 21R.11.19** Story Walk help as ended for the year. Baskets and Books to Go sale has been very successful. In fact, Books to Go items sold out on the first day. No book sales will be held until spring. The signed Letter of Understanding outlines the relationship of the Friends and LDL. It puts in writing the agreement that has been ongoing. The Friends sponsored Book Nook in New to You resale shop has been very lucrative. There is a Winterfest Drawing with gift certificates to the Book Nook.

**Board Comments or Request for Information:**

- 21R.11.20** Compliments were given to the staff for "rescuing" the sandwich board inadvertently left out after the Friends' donation day.
- 21R.11.21** Reportedly, Mayfield Township board has three candidates for library board.
- 21R.11.22** No challenge as yet to the LDL's collection from advocates of CRT.
- 21R.11.23** **MMLC Report:** Nothing new to report.
- 21R.11.24** **Public Comments:** None.
- 21R.11.25** **Adjournment:** A. Sandusky moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:45pm.

**Regular Meeting: Marguerite deAngeli Library**  
**December 16, 2021**  
**Finance Committee 4:30 p.m.**  
**Full Board 5:30 p.m.**

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Pat Presby – Recorder

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Jacquie Wilson – Secretary

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Gary Phillips – Chair

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