



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of December 16, 2021
Marguerite deAngeli Library
Minutes**

21R.12.01 Call to Order: The meeting was called to order by board chair, G.Phillips at 5:28 pm.

21R.12.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Excused
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are _6_ Board members present.

Also present are Amy Churchill, Lapeer District Library Director; Yvonne Brown, Assistant Director for Technical Services; and Patricia Presby, recorder. Also present are Dyle Henning, Lapeer County Commissioner, and Susan Beal of the Friends of the Library.

21R.12.03 Public Comments: None.

21R.12.04 Additions/Deletions/Approval of agenda: K. Nolan moved to accept the agenda as presented. Seconded by A. Renius. Motion carried.

21R.12.05 Consent Agenda: P. Valle moved to accept the Consent Agenda as presented. Seconded by A. Renius. Motion carried.

Board Reports:

21R.12.06 Treasurer: P. Valle, board treasurer, gave the report noting that in General Checking- Online Bill Pay there was a duplicate payment indicated on checks GC 3039 and GC 3043 which would be offset by a credit next month. He moved to pay checks # 14177-14211 from General Checking for \$56,011.05; bill pay #GC 3031-3060 for General Checking—Online Bill Pay for \$9,877.83; and bill pay #PC 1791-1800 Payroll Checking-Online Bill Pay for \$43,403.29 for a grand total of \$109,292.17. Seconded by J. Watz. Motion carried.

21R.12.07 Finance: No report.

21R.12.08 Personnel: J. Wilson reported. Evaluation forms are completed. Pages will be evaluated by their branch managers. Schedule of evaluations are due by 12/24/21. First paychecks in January will reflect 3-5% increases based on evaluations.

21R.12.09 Advocacy: Did not meet.

Lapeer County Report:

21R.12.10 Dyle Henning gave the following report:

1. An increase for the Senior Millage is under discussion for an August vote. Wording is as yet to be determined.
2. American Rescue Plan monies decisions are being made. A good portion will go to park upgrades (roofing and equipment), with some being used for phone systems replacement and a nominal amount for carpeting.
3. Contracts are being discussed for MSU extension services, community corrections, and Environmental Health.
4. An agreement has been reached for the Registrar of Deeds to access sales records on line.
5. Arrangement with the Health Department and the jail for doctor services is now formalized.
6. Contracts with the townships for payment of their deputies has been set up.
7. As an aside, a fund -raising Spaghetti Dinner to benefit the community of Oxford after their recent tragedy is scheduled for tonight.

Unfinished Business:

21R.12.11 Millage Discussion as Necessary: A brief discussion was held, making known that an August bid would mean that the library millage would be on the ballot with the Senior millage and possibly a school bond. A November ballot would mean that the library would be on the ballot with a general election. A Special Meeting of the board will be held 1/27/22 from 4:00-7:00 to discuss just the millage issue.

New Business:

21R.12.12 Possible Budget Amendment: More money has been spent on technical support than the budget indicated. The overage in contractual services needs to be taken from Contingencies line and moved to Contractual Services to cover tech support and audit. P. Valle moved to move \$18,000 from Contingences to Contractual Services. Seconded by K. Nolan. Motion

carried.

21R.12.13 Discussion on MDHHS Public Health Advisory: A flyer detailing the information was included in the board's packet. The consensus of the board was to stay the course and to not make any changes to the current operating procedures at this time.

21R.12.14 Director's Evaluation: Board chair, G. Phillips, gave an overview of the procedure followed. The board did not go into a closed session. A compilation of results was given to each board member. As a public record, evaluations are kept for seven years.

Staff Reports:

21R.12.15 Assistant Director for Technical Services: A written report was presented.

21R.12.16 Director's report: A written report was presented. The Director noted that 2023 will be the 100 year "birthday" for the deAngeli branch of LDL. The state aid report has been filed which will trigger state aid payment.

Communications:

21R.12.17 Results of fire inspection given. (No violations)

Friends Report:

21R.12.18 "Baskets and Books To Go" sales have been very successful. There will not be any more book donation days until spring.

Board Comments or Request for Information:

21R.12.19 Board member A. Renius informed the board of her recent name change due to her marriage.

21R.12.20 MMLC Report: The next meeting is in January; however, the location is yet to be determined.

21R.12.21 Public Comments: None.

21R.12.22 Adjournment: J. Wilson moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:44pm.

**Regular Meeting: Marguerite deAngeli Library
January 20, 2022
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.**

Pat Presby – Recorder

Jacquie Wilson – Secretary

Gary Phillips – Chair