



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

Lapeer District Library
Regular Meeting of 18 , 2021
Via Meet. Google.com/gki-ownr-ybh
Minutes

21R.3.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:30 p.m.

21R.3.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

Also present are Amy Churchill, Lapeer District Library (LDL) director, Yvonne Brown, LDL Assistant Director for Technical Services, and Patricia Presby, recorder.

21R.3.03 Public Comments: None.

21R.3.04 Additions/Deletions/Approval of agenda: J. Wilson moved to accept the agenda as presented. Seconded by J. Watz. Board members opted to give their vote as well as their specific location for the meeting as required by the Open Meetings Act regarding virtual meetings.

Roll Call Vote: A. Klug, yes, Marathon Township; G. Phillips, yes, Deerfield Township; K. Nolan, yes, Lapeer Township; A. Sandusky, yes, Oregon Township; P. Valle, yes, Administration building (representing Metamora Township); J. Watz, yes, Mayfield Township; J. Wilson, yes, City of Lapeer. Motion carried.

21R.3.05 Consent Agenda: A. Sandusky moved to approve of the consent agenda as presented. Seconded by J. Watz.

Roll Call Vote: A. Klug, yes; G. Phillips, yes; K. Nolan, yes; A. Sandusky, yes; P. Valle, yes; J. Watz, yes; J. Wilson, yes. Motion Carried.

Board Reports:

21R.3.06 Treasurer—P. Valle, board treasurer, moved to pay checks #13804-13855 from General Checking for the amount of \$52,583.58; bill pay #GC 2710-2740 for General Checking—Online Bill Pay for \$7,143.80; and bill pay #PC 1689-1699 Payroll Checking—Online Bill Pay for the amount of \$76,834.80 for a grand total of \$136562.18. Seconded by J. Wilson.

Roll Call Vote: A. Klug, yes; G. Philips, yes; K. Nolan, yes; A. Sandusky, yes; P. Valle, yes; J. Watz, yes; J. Wilson, yes. Motion Carried.

Committee Reports:

21R.3.07 Finance—Copies of the finance committee notes were sent out. Discussed options for paying down the retirement funding shortfall. Should the board consider a one time payment of \$250,000? The committee recommends putting plans on hold for the acquisition of a bookmobile and its operation due to its high cost and the need to attend to the MERS shortfall. The absence of a bookmobile can be offset somewhat by the new service of mailing books to patrons.

21R.3.08 Personnel—The committee considered the current document used for performance review of staff. They discussed possibly making some changes to include some type of rating level, not necessarily numerical, but perhaps a descriptive word, and also to include room for comments.

21R.3.09 Advocacy— The committee agreed with the finance committee that, while the bookmobile was not off the table, it would be better put on hold, especially with the book by mail service. Their ideas for advocacy included a stronger focus on seniors, and families, especially working families, and community leaders. They suggested having a Little Free Library at deAngeli, as well as a Library of Things. A sponsorship for Story Walk could be had by a family (in memory of) or a company. Another suggestion was to use the sign at deAngeli for more than generic information, perhaps posting funny sayings to amuse travelers waiting for the light to change. Could book clubs meet during the evening to accommodate all patrons? (The same book would be read for the daytime session.) Book clubs at senior facilities might be started. (Large print withdrawn books are already given to these.) Copies of the advocacy committee notes were sent to board members indicating current and future topics of discussion as well as a “wish list.”

Lapeer County Report:

21R.3.10 None

Unfinished Business:

21R.3.11 None

New Business:

- 21R.3.12 LDL Holiday Calendar Amendment/Adoption of New Holiday Calendar:** Staff Day re-scheduled to May 7 needs to be rescheduled again to October 11, 2021. P. Valle moved to approve of the new date. Seconded by K. Nolan.

Roll Call Vote: A. Klug, yes; G. Phillips, yes; K. Nolan, yes; A. Sandusky, yes; P. Valle, yes; J. Watz, yes; J. Wilson, yes. Motion Carried.

- 21R.3.13 Library Privacy Act Update:** Libraries take patron privacy very seriously and it has made it difficult for libraries to co-operate with law enforcement unless there is a warrant. The Michigan legislature has updated and clarified what video surveillance can be shared. While anyone can request video tapes through the Freedom of Information Act, if a library did have video surveillance, it would have to scrub the video tapes of anything that might compromise patron privacy. "Dummy" cameras can be put up as a deterrent.

- 21R.3.14 MDHHS order update regarding capacity and gatherings (i.e. meetings and programs):** Less than 25 people can meet in person using masks and social distancing. Library of Michigan leaders recommend that libraries continue with virtual meetings due to the difficulty of accommodating the public and board members and staying under capacity. This means that the board's April meeting will be virtual. Other changes impacting LDL include extensions of a patron's time in the libraries, on computers, and the amount of people allowed into the library.

Staff Reports

- 21R.3.15 Assistant Director for Technical Services:** A written report was submitted.
- 21R.3.16 Director's Report:** A written report was submitted.

Communications:

- 21R.3.17** Family Literacy Center newsletter (via email)

Board Comments or Request for Information:

- 21R.3.18** The Friends of the Library book donation days will begin again and are set on the second and fourth Saturday of the month beginning in April. The hours are 10-2 or until the trailer is full. The first book sale will be in May. Time and place to be determined.
- 21R.3.19** Quarantining of books has been reduced from five days to three. As there is not much data to suggest that Covid can be spread through library books, it is hoped to eliminate quarantining altogether in the future.

21R.3.20 **MMLC Report:** Nothing to report.

21R.3.21 **Public Comments:** None.

21R.3.22 **Adjournment:** P. Valle moved to adjourn. Seconded by K. Nolan. Meeting adjourned at 6:33 pm.

Regular Meeting: Marguerite deAngeli Library

April 15, 2021

Finance Committee 5:00 p.m.

Full Board 5:30 p.m.

Pat Presby – Recorder

Jacquie Wilson – Secretary

Gary Phillips – Chair