



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of May 20, 2021
Marguerite deAngeli Library
Minutes**

21R.5.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:34 p.m.

21R.5.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

Also present are Amy Churchill, Lapeer District Library (LDL) director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder.

21R.5.03 Public Comments: None.

21R.5.04 Additions/Deletions/Approval of agenda: A. Klug moved to accept the agenda as presented. Seconded by J. Wilson. Motion carried.

21R.5.05 Consent Agenda: J. Watz moved to accept the consent agenda as presented. Seconded by J. Wilson. Motion carried.

Board Reports:

21R.5.06 Treasurer: P. Valle, board treasurer, moved to pay checks #13901-13942 from General Checking for the amount of \$48,390.44; bill pay #GC2765-2808 for General Checking—Online Bill Pay for \$54,601.82; and bill pay #PC1711-1721 Payroll Checking—Online Bill Pay for the amount of \$75,803.93 for a grand total of \$178,796.19. Seconded by K. Nolan. Motion carried.

Committee Reports:

21R.5.07 Finance: Although expenditures of less than \$20,000 do not need board approval, P. Valle advised the board that on the recommendation of the facilities manager a company had been selected to perform the exterior maintenance of deAngeli. Construction backlogs due to Covid-19 means

that it will be 16-25 weeks before the work can begin.

21R.5.08 Personnel: No update. Will meet in June.

21R.5.09 Advocacy: The committee reviewed marketing and PR committee tasks and projects. New ideas surfaced. The library presence will be at the Friends of the Library Book Sale by handing out free popsicles and water. The Kiwanis Club will register families for a free picnic basket that can be picked up at the library. The library staff is developing Family Fun Day kits to check out (star gazing, camping). For the Love of Reading program will be giving out brand new books to children. The board, by consensus, decided to request that a representative of the Friends of the Library periodically give an update of the programs that the Friends funding.

Lapeer County Report:

21R.5.10 No report.

Unfinished Business:

21R.5.11 None.

New Business:

21R.5.12 Discussion and Resolution to further reduce or eliminate materials quarantine at LDL: The board's consensus was to follow Michigan guidelines which consider the recommendations of the CDC. Quarantining of books will not be necessary after June 1. Meeting room use at deAngeli and Metamora can start after July 1. While it is not clear if social distancing will still be requested by MIOSHA (?), capacity restrictions for the libraries will not be required after July 1. Plexiglas shields at LDL will remain in place. It remains a choice for libraries to impose further restrictions.

21R.5.13 In compliance with the Children's Protection Act, Chromebook checkouts must be used in the library to be on LDL's firewall.

21R.5.14 Audit Update: Due to additional data required, LDL filed for an extension. The presentation is targeted for the June board meeting with approval at the July meeting.

21R.5.15 Minor Purchase Notification of Fascia and Soffit work: No action by the board is required. It is the work alluded to in the finance committee's report. The amount would be in the treasurer's bill pay when it is less than \$20,000.

21R.5.16 Resolution to recall all remote LDL workers back to the office starting May 24, 2021 in accordance with state recommendations: Discussion ensued. A. Sandusky moved to declare recall of all remote workers back to the office starting May 24, 2021 per state recommendations. Seconded by K. Nolan. Motion carried.

Staff Reports

21R.5.17 Assistant Director for Technical Services: A written report was submitted. Noteworthy is the coming availability of craft training videos from JoAnn's through LDL's Niche Academy.

21R.5.18 Director's report: A written report was submitted. The MLA Legislative Day on April 24 with Senator Kevin Daley indicated an alert regarding millage and bond vote restrictions.

Communications:

21R.5.19 MLA call to action regarding keeping library millage dates forwarded by email.

21R.5.20 FLC newsletter forwarded by email

Board Comments or Request for Information:

21R.5.21 Friends of the Library trailer accepting book donations experienced minor problems, mainly in communication.

21R.5.22 MMLC Report: The May meeting was cancelled. The next meeting is in September. The Director's evaluation is due May 30.

21R.5.23 Public Comments: None.

21R.5.24 Adjournment: J. Wilson moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:20pm.

Regular Meeting: Marguerite deAngeli Library

June 17, 2021

Finance Committee 5:00 p.m.

Full Board 5:30 p.m.

Pat Presby – Recorder

Jacquie Wilson – Secretary

Gary Phillips – Chair