



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of June 17, 2021
Marguerite deAngeli Library
Minutes**

21R.6.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:32 p.m.

21R.6.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

Also present are Amy Churchill, Lapeer District Library (LDL) director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder. Cherisse Laidler, secretary of Friends of the Library, was also present.

21R.6.03 Public Comments: None.

21R.6.04 Additions/Deletions/Approval of agenda: J. Watz moved to accept the agenda as presented with the following two amendments: 1) Committee Reports should have "no update, will meet in July" after 3. Advocacy, instead of being indicated for 2. Personnel; and 2) Add under New Business 5. Board Meeting date of September 16 change. Seconded by A. Klug. Motion carried.

21R.6.05 Consent Agenda: P. Valle moved to accept the consent agenda as presented. Seconded by J. Wilson. Motion carried.

Board Reports:

21R.6.06 Treasurer: P. Valle, board treasurer, moved to pay checks #13943-13978 from General Checking for the amount of \$45,557.32; bill pay #GC2809-2848 for General Checking—Online Bill Pay for \$10,682.48; and bill pay #PC1722-1732 Payroll Checking—Online Bill Pay for the amount of \$76,127.66 for a grand total of \$132,367.46. Seconded by J. Watz. Motion

carried.

Committee Reports:

21R.6.07 Finance: The committee had a general discussion on the MERS report with an essential inquiry as to what the investments are that only yield 7.35% return. Are there investment restrictions? The director will ask the MERS representative for more particulars.

21R.6.08 Personnel: The committee worked to clarify the bereavement policy. In addition, payroll topics were raised, notably equity and merit adjustments. LDL is under budget in wages.

21R.6.09 Advocacy: No update. Will meet in July.

Lapeer County Report:

21R.6.10 None.

Unfinished Business:

21R.6.11 None.

New Business:

21R.6.12 Audit presentation: Complications arose from changing auditor firms and LDL had to file for an extension. The audit presentation will be on July 15, and, since board members will have the audit packet before that date, if there are no concerns, an acceptance vote can be taken after the presentation. If further time is needed then a special meeting will be scheduled later in July for the purpose of accepting the audit.

21R.6.13 Fee Policy/Proposal to Drop Processing Fee: A written proposal was presented. Further clarification was given for the lost book and processing fees. The library's fine free policy does not reconcile with lost book and processing fees which have been in place many years. While LDL does not have control over what other libraries might charge our borrowing patrons, the trend now of fine free libraries is to place social returns above the monetary. J. Wilson moved to accept the policy as presented. Seconded by K. Nolan. Motion carried.

21R.6.14 Bereavement Policy Update Introduction: A written policy was presented highlighting clarification of when bereavement leave can be taken. K. Nolan moved to accept the policy update as presented. Seconded by J. Wilson. Motion carried.

21R.6.15 MERS Valuation: An extensive written report was given to board members. Part of the report detailed Required Employer Contributions and Employee Contribution Rates. To make up for the shortfall in funding a one-time contingency payment can be made.

21R.6.16 Change in Board Meeting Date: A. Klug moved to move the regularly scheduled September meeting date to September 23. Seconded by P.

Valle. Motion carried.

Staff Reports

- 21R.6.17 Assistant Director for Technical Services:** A written report was submitted. New is an available on-line form for groups to reserve the meeting room at deAngeli. Any meeting must be open to the public. Of special use is the availability of the calendar for all library activities.
- 21R.6.18 Director's Report:** A written report was submitted. Included in the report were the staff's extensive Summer Library Programs. One-time grants are available but are administered through the state and are restricted to equipment. There is a short turn around time for application. More discussion is slated for Advocacy and department Heads meeting to discuss how LDL might take advantage of this opportunity.

Communications:

- 21R.6.19** Michigan Library Trustees Training Information forwarded by email
- 21R.6.20** 4028 Millage Reduction Fraction Computation (explanation of 2021 Taxable Value as reflection of increase of millage monies.)
- 21R.6.21** Trustee Times forwarded by email
- 21R.6.22** Summer Reading Packet
- 21R.6.23** Lapeer County Community Foundation 2020 Fund Statement for deAngeli Branch
- 21R.6.24** Lapeer County Community Foundation 2020 Fund Statement for LDL

Board Comments or Request for Information:

- 21R.6.25** Friends of the Library will be giving away grade appropriate books at the Food Giveaways sponsored by Lapeer Community Schools.
- 21R.6.26** Cherisse Laidler, when introduced earlier, gave an informal report on the great success of the Friends book sale held at the Center Building. The Friend intend to send a representative to give a formal report to the board every other month.
- 21R.6.27** A reminder: The August board meeting will be held at the Metamora Branch.
- 21R.6.28 MMLC Report:** September 9,2021 is the next meeting. Not decided if it will be virtual or not. MMLC representative, P. Valle, checked to see if board members had received the MMLC's director's report he forwarded by email.
- 21R.6.29 Public Comments:** None.
- 21R.6.30 Adjournment:** A. Sandusky moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:40pm.

Regular Meeting: Marguerite deAngeli Library
July 16, 2021
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.

Pat Presby – Recorder

Jacquie Wilson – Secretary

Gary Phillips – Chair