



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library  
Regular Meeting of August 19, 2021  
Metamora Library  
Minutes**

**21R.8.01 Call to Order:** A. Sandusky, board vice-chair, called the meeting to order at 5:32pm.

**21R.8.02 Roll Call:**

Jacquie Wilson	City of Lapeer	12/31/2022	Excused
Amanda Klug	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Excused
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

**Quorum is 4. There are 5 Board members present.**

Also present are Amy Churchill, Lapeer District Library (LDL) Director, Yvonne Brown, Assistant Director of Technical Services, and Patricia Presby, recorder. Also present is Cherisse Laidler of Friends of the Library.

**21R.8.03 Public Comments:** None.

**21R.8.04 Additions/Deletions/Approval of agenda:** J. Watz moved to accept the agenda as presented. Seconded by A. Klug. Motion carried.

**21R.8.05 Consent Agenda:** J. Watz moved to accept the consent agenda as presented. Seconded by A. Klug. Motion carried.

**Board Reports:**

**21R.8.06 Treasurer:** P. Valle, board treasurer, moved to pay checks #14024-14359 from General Checking for the amount of \$127,751.07; bill pay #GC2877-2918 for General Checking—Online Bill Pay for \$57,072.14; and bill pay #PC1743-1756 Payroll Checking online Bill Pay for the amount of \$110,746.28 for a grand total of \$295,569.49. Seconded by J. Watz. Motion carried.

### **Committee Reports:**

- 21R.8.07 Finance:** The committee reviewed the budget for 2021-2022. The Facilities/ Equipment line includes internet costs. Although internet costs have increased, they will be offset by an increase in Federal rebates for e-rates. A supplemental check has been given to MERS as discussed previously by the board.
- 21R.8.08 Personnel:** The committee discussed a change in the evaluation instrument. It will include a "score" indicator of two levels.
- 21R.8.09 Advocacy:** No update. Will meet in September.

### **Lapeer County Report:**

- 21R.8.10** No report.

### **Unfinished Business:**

- 21R.8. 11** F.Y.I.to the board. The audit report has been filed.

### **New Business:**

- 21R.8.12 New Uniform Chart of Accounts:** In order to have consistency with all libraries throughout the state, it has been mandated that each library board formally accept the new chart of accounts. P. Valle moved to accept the uniform chart of accounts. Seconded by K. Nolan. Motion carried.
- 21R.8.13 Collection Development Policy Library of Things:** As LDL's Library of Things grows, it is necessary to adopt a policy regarding acquisition, purchasing and maintenance issues. To that end, the board has been given a proposed policy which can be discussed (altering as necessary) and formally adopted at September's meeting.
- 21R.8.14 Amend 2021 Holiday Schedule:** Since both December 26 and January 2 fall on Sundays when the library would normally be open, prudence dictates that the library be closed on those days. These are not technically holiday closures. K. Nolan moved to accept the change in the 2021 Closures and Holidays schedule. Seconded by P. Valle. Motion carried.

### **Staff Reports**

- 21R.8.15 Assistant Director for Technical Services:** A written report was submitted. Highlights include preparation for a sub training class and use of MMLC grant money for cordless scanners.
- 21R.8.16 Director's Report:** A written report was submitted. Notable is the careful

restoration of some programming that was discontinued or curtailed because of covid-19, for example storytime and Literacy group tutoring.

**Communications:**

**21R.8.17** LCCF Donation Letter

**21R.8.18** August Trustee Times forwarded by email.

**Friends Report:**

**21R.8.19** This report is given quarterly on months 3-6-9-12.

**Board Comments or Request for Information:**

**21R.8.20** A. Klug requested to be moved to the email list for board packet distribution.

**21R.8.21** **MMLC Report:** The Director's Evaluation is underway.

**21R.8.22** **Public Comments:** None.

**21R.8.23** **Adjournment:** P. Valle moved to adjourn. Seconded by K. Nolan. Motion carried. Meeting adjourned at 6:15 p.m.

**Regular Meeting: Marguerite deAngeli Library**  
**Thursday, September 23, 2021**  
**Finance Committee 4:30 p.m.**  
**Full Board 5:30 p.m.**

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Pat Presby – Recorder

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Jacquie Wilson – Secretary

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Gary Phillips – Chair