



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

Lapeer District Library

Regular Meeting of September 23, 2021

Marguerite deAngeli Library

Minutes

21R.9.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:32 pm.

21R.9.02 Roll Call:

| | | | |
|-----------------|-----------------------------|------------|---------|
| Jacquie Wilson | City of Lapeer | 12/31/2022 | Excused |
| Amanda Klug | County (Marathon Township) | 12/31/2024 | Present |
| Amanda Sandusky | County (Oregon Township) | 12/31/2023 | Excused |
| Gary Phillips | County (Deerfield Township) | 12/31/2023 | Present |
| Kelly Nolan | Lapeer Township | 12/31/2024 | Present |
| Perry Valle | County (Metamora Township) | 12/31/2021 | Present |
| Jan Watz | Mayfield Township | 12/31/2021 | Present |

Quorum is 4. There are 5 Board members present.

Also present are Amy Churchill, Lapeer District Library (LDL) Director, Yvonne Brown, Assistant Director of Technical Services, and Patricia Presby, recorder. Also present is Susan Beal, Friends of the Library president.

21R.9.03 PUBLIC HEARING/ FY2022 BUDGET: approve the millage rate for FY2022 at 0.8748 mills: This is the preliminary public meeting; the final is at the November meeting. The public meeting was closed at 5:34pm. The board meeting began at 5:35 pm.

21R.9.04 Public Comments: None.

21R.9.05 Additions/Deletions/Approval of agenda: A. Klug moved to accept the agenda as presented. P. Valle seconded the motion. Motion carried.

21R.9.06 Consent Agenda: J. Watz moved to accept the consent agenda as presented. Seconded by K. Nolan. Motion carried.

Board Reports:

21R.9.07 Treasurer: P. Valle, board treasurer, moved to pay checks #14060-14107 from General Checking for the amount of \$81,071.31; bill pay #GC2919-2963 for General Checking—Online Bill Pay for \$12,170.17; and bill pay #PC1757-1768 Payroll Checking Online Bill Pay for the amount of

\$95,987.91 for a grand total of \$189,229.39. Seconded by K. Nolan.
Motion carried.

Committee Reports:

21R.9.08 Finance: The committee met to review the proposed budget. No adjustments were suggested.

21R.9.09 Personnel: No update. Will meet in October.

21R.9.10 Advocacy: The meeting centered on brainstorming ideas in assessing groups needing help who might benefit from what the library has to offer. This would include pop up libraries—essentially placing information about library programs and materials (such as literacy sheets) where people already are—pediatricians offices, senior centers, the Farmer’s Market, community centers, health department, etc. Functioning as a Little Free Library Plus, the concept would meet people where they are already are.

Lapeer County Report:

21R.9.11 No Report.

Unfinished Business:

21R.9.12 Collection Development Policy Library of Things: This policy mirrors the collection development policy. Logistics of pickup and return of items can be worked out on an individual basis depending on which branch (and branch hours) owns the item.

The policy addresses the procurement of materials and evaluation of materials as well. J. Watz moved to approve the policy. Seconded by P. Valle. Motion carried.

New Business:

21R.9.13 2021 4029 Form of Approval and Signature: P. Valle moved to accept the form as presented. Seconded by K. Nolan. Motion carried.

21R.9.14 Preliminary 2022 Budget documentation: For the board’s perusal. No major changes anticipated.

21R.9.15 Staff Day Update/Board invitation/Request for information: A slide show will be presented at 2:15 on staff day (Oct. 11) that will introduce board members to the staff.

Staff Reports

21R.9.16 Assistant Director for Technical Services: A written report was submitted summarizing the ongoing projects. The training of new subs has begun.

21R.9.17 Director’s Report: A written report was submitted. September is Library Card Sign Up month, patron testimonials are being collected with contest prizes available for submission. On Staff Day a presentation of amendment auditors in public buildings will be covered.

Communications:

21R.9.18 LDL September/October newsletter forwarded by email.

21R.9.19 Friends of Michigan Libraries conference invite by email.

Friends Report (Quarterly 3-6-9-12):

21R.9.20 President Susan Beal gave the following report on Friends activities:

- Books to Go & Basket Sale will be on Saturday November 6 from 9:00- 2:00.
- There have been Community Book Giveaways during Family Fun Days and the summer food program. The hope is to connect with Day Care Centers and Lapeer Schools to give away more books.
- Books to Go project begins assembling book wrapping November 3 at 1:00pm.
- Book Sales in May and August have brought in \$9500.
- The Book Nook in New to You Consignment Store continues to sell book donations received by the Friends. In six months, the sales were over \$3,000. More volunteers are needed to help
- Volunteers are needed to sell online, which has been bringing in significant profits.
- Donation Days continue on the 2nd and 4th Saturdays of the month.
- A team of Friends have taken over deAngeli's Story Walk changing.

Board Comments or Request for Information:

21R.9.21 The exhibit from the Smithsonian featured at the Gallery until October 3 is excellent.

21R.9.22 **MMLC Report:** The September meeting will be virtual. Director's evaluation continues. The budget from the State of Michigan has been set.

21R.9.23 **Public Comments:** None.

21R.9.24 **Adjournment:** P. Valle moved to adjourn. Seconded by A. Klug. Motion carried. Meeting adjourned at 6:47pm.

Regular Meeting: Marguerite deAngeli Library

October 21, 2021

Finance Committee 4:30 p.m.

Full Board 5:30 p.m.

Pat Presby – Recorder

Jacquie Wilson – Secretary

Gary Phillips – Chair