



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of October 20, 2022
Marguerite deAngeli Library
Minutes**

22R.10.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:30 p.m.

22R.10.02 Roll Call:

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|-------------------------|-----------------------------|------------|---------|
| Jacquie Wilson | City of Lapeer | 12/31/2022 | Present |
| Amanda Renius | County (Marathon Township) | 12/31/2024 | Excused |
| Amanda Sandusky | County (Oregon Township) | 12/31/2023 | Present |
| Gary Phillips | County (Deerfield Township) | 12/31/2023 | Present |
| Kelly Nolan | Lapeer Township | 12/31/2024 | Present |
| Perry Valle | County (Metamora Township) | 12/31/2025 | Present |
| Dr. Neena Sharma Schons | Mayfield Township | 12/31/2025 | Excused |

Quorum is 4. There are 5 Board members present.

Also present are Amy Churchill, LDL Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder.

22R.10.03 Public Comments: None.

22R.10.04 Additions/Deletions/Approval of agenda: Under New Business add #4 "Material Collection Policy" and under Communications add "Local Development Finance Authority" (LDFA). J. Wilson moved to make the additions. Seconded by K. Nolan. Motion carried.

22R.10.05 Consent Agenda: P. Valle moved to accept the Consent Agenda as presented. Seconded by K. Nolan. Motion carried.

Board Reports:

22R.10.06 Treasurer: P. Valle, board treasurer, moved to pay checks #14547-14600 from General Checking for \$35,601.42; bill pay #GC3408-3447 from General Checking-Online Bill Pay for \$18,642.91; and bill pay #PC1916-1926 Payroll Checking-Online Bill Pay for \$83,798.87 for a grand total of \$138,043.20. Seconded by J. Wilson. Motion carried.

Committee Reports:

- 22R.10.07 Finance:** Some adjustments within the budget may be necessary before the end of the fiscal year.
- 22R.10.08 Personnel:** Discussion centered on the following: sub training, Staff Day, minimum wage for employers of less than 50 people, and necessary changes to the Family Literacy contract to reflect meeting room schedule demands.
- 22R.10.09 Advocacy:** Met in September and discussed options for the use of a bequest to the library. The results of the patron survey taken last month are being prepared. The Community Read was successful concluding with a well-attended presentation by William Anderson.

Lapeer County Report:

- 22R.10.10** A standing item on the agenda, this report may be deleted by the board during the By-Law Review in January as the County Commissioners have not appointed a representative to give the report.

Unfinished Business:

- 22R.10.11** None.

New Business:

- 22R.10.12 Strategic Plan:** A written report was prepared by the department heads reflecting work fulfilling the Strategic Plan. Highlights include the very popular Experience Kits, Creative Bug crafts, and Pizza and Pages Program for tweens. A “space” committee is being formed to review space and function of each LDL building.
- 22R.10.13 2023 Library Holiday Schedule:** Changes were pointed out. J. Wilson moved to accept the schedule as presented. Seconded by P. Valle. Motion carried.
- 22R.10.14 2023 Board Meeting Schedule:** There will be not August meeting as there is little business to attend to and there is often lacks a quorum in August. K. Nolan moved to accept the schedule as presented. Seconded by A. Sandusky. Motion carried.
- 22R.10.15 Material Collection Policy:** The last update was in 2020. A request for reconsideration form is available on LDL’s home page. Discussion ensued.

Staff Reports

- 22R.10.16 Assistant Director for Technical Services:** A written report was presented. LDL has purchased a Mobile Hot Spot. Through a MMLC grant a camera for teleconferences has been purchased.
- 22R.10.17 Director’s report:** A written report was presented. State aid reporting has begun.

Communications:

22R.10.18 Trustee Roundtables from the Library of Michigan—Holland, Lansing, and Cass City forwarded by email.

22R.10.19 Local Development Finance Authority (LDFA)—A tax capture plan is set to expire, however it does not apply to libraries. It does not capture funds from a special millage.

22R.10.20 Friends Report: Board member and Friend of the Library member J. Wilson reminded the board of the book bundles and gift baskets that are available at the book nook in New to You store in Lapeer.

Board Comments or Request for Information:

22R.10.21 None.

22R.10.22 MMLC Report: P. Valle is no longer on the board. Updates from MMLC's director will be given to LDL's director.

22R.10.23 Public Comments: None.

22R.10.24 Adjournment: J. Wilson moved to adjourn. Seconded by P. Valle. Motion carried. Meeting adjourned at 6:41pm.

**Regular Meeting: Marguerite deAngeli Library
November 17, 2022
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.**

Pat Presby – Recorder

Amanda Renius – Secretary

Gary Phillips – Chair