



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of November 17, 2022
Marguerite deAngeli Library
Minutes**

22R.11.01 Call to Order: G. Phillips, board chair, called the meeting to order at 5:30 pm.

22R.11.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Excused
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Present

Quorum is 4. There are 6 Board members present.

Also present are Amy Churchill, LDL Director, Yvonne Brown, Assistant Director for Technical Services, Karen Rhykus, President of Friends of the Library, and Patricia Presby, recorder.

22R.11.03 Public Comments: None.

22R.11.04 Additions/Deletions/Approval of agenda: P. Valle moved to accept the agenda. Seconded by A. Sandusky. Motion carried.

22R.11.05 Consent Agenda: A. Renius moved to accept the consent agenda. Seconded by P. Valle. Motion carried.

Board Reports:

22R.11.06 Treasurer: P. Valle, board treasurer, moved to pay checks #14601-14633 from General Checking for \$37,665.24; bill pay #GC3447-3486 from General Checking-Online Bill Pay for \$13,559.63; and #PC1927-1938 Payroll Checking-Online Bill Pay for \$107,385.81 for a grand total of \$158,610.68. Seconded by J. Wilson. Motion carried.

Committee Reports:

22R.11.07 Finance: P Valle gave the report. The committee reviewed the budget and was pleased with it.

- 22R.11.08 Personnel:** No report. Committee meets in December.
22R.11.09 Advocacy: No report. Committee meets on November 21st.

Lapeer County Report:

- 22R.11.10** No report. This agenda item, as a permanent part of the board's agenda, needs to be considered for removal during the annual By-Laws review in January.

Unfinished Business:

- 22R.11.11 Final Budget FY 2023:** LDL Director gave a detailed review and explanation of the Budget Summary; Schedule of Revenues, Expenditures, and Changes in Fund Balance; and 2023 LDL Budget Detail in submitted written reports. P. Valle moved to accept the 2023 Budget as presented. Seconded by J. Wilson. Motion carried.

New Business:

- 22R.11.12 Special Events at deAngeli:** There has been a request to have a wedding staged on the deAngeli lawn. The board must consider a myriad of processes and parameters if, indeed, the board even would decide that weddings could take place at the library location. Ultimately, the two biggest restrictions for weddings would be the time (not during library hours) and size (less than 40 people).

Staff Reports

- 22R.11.13 Assistant Director for Technical Services:** A written report was submitted. Training manuals for substitutes have been updated and standardized with pertinent links and information. Each branch's copy has its particular information included. Also, there is now a streamlined communication process for examining, evaluating, and assigning a charge to a patron for damaged items.
- 22R.11.14 Director's Report:** A written report was submitted. Staff evaluations have begun. Contract with the Family Literacy Center is progressing with some changes to programing. Considering the use of Revolving and Restricted money from MMLC will become an agenda item for next year.

Communications:

- 22R.11.15** LDL November/December Newsletter (forwarded by email)

Friends Report:

- 22R.11.16** Friends are now selling their themed baskets and book bundles. There are 58 baskets and 200 book bundles. Books are available at New To You which generates about \$400 in sales per month. The Friends have a promised permanent location at the Center for Innovation but with placement and exact location uncertain because of building renovation.

Board Comments or Request for Information:

- 22R.11.17** The board's chairman reminded members that their Director's Review is due by December 8th. Voting for officers will be at the January meeting.

22R.11.18 MMLC Report: None.

22R.11.19 Public Comments: K. Rhykus suggested re-visiting purchasing a bookmobile because it is a valuable marketing tool.

22R.11.20 Adjournment: N. Sharma Schons moved to adjourn. Seconded by J. Wilson. Motion carried. Meeting adjourned at 6:31 pm.

**Regular Meeting: Marguerite deAngeli Library
December 15, 2022
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.**

Pat Presby – Recorder

Amanda Renius – Secretary

Gary Phillips – Chair