



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of December 15, 2022
Marguerite deAngeli Library
Minutes**

- 22R.12.01 Call to Order:** G. Phillips, board chair, called the meeting to order at 5:30.
22R.12.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Excused

Quorum is 4. There are _6_ Board members present.

Also present are A. Churchill, LDL Director, Y. Brown, Assistant Director for Technical Services, P. Presby, recorder, and Bill Marquardt representing Holiday Depot of Lapeer County.

- 22R.12.03 Public Comments:** B. Marquardt gave a brief overview of the work of Holiday Depot which now services 325 families and about 2,000 children. He thanked the staff of LDL for participating in Holiday Depot's work.
- 22R.12.04 Additions/Deletions/Approval of agenda:** J. Wilson moved to accept the agenda. Seconded by A. Renius. Motion carried.
- 22R.12.05 Consent Agenda:** P. Valle moved to accept the consent agenda. Seconded by J. Wilson. Motion carried.

Board Reports:

- 22R.12.06 Treasurer:** P. Valle, board treasurer, moved to pay checks #14634-14667 from General Checking for \$42,260.68; bill pay #GC3487-3517 from General Checking-Online Bill Pay for \$17,739.47; and #PC1939-1950 Payroll Checking-Online Bill Pay for \$106,898.01 for a grand total of \$166,898.16. Seconded by K. Nolan. Motion carried.

Committee Reports:

- 22R.12.07** No report.

22R.12.08 Personnel: Staff reviews are beginning. Possible legislation (now in appeal) could impact staff compensation since minimum wage set to increase could be tied to the inflation rate. PTO and minimum wage are linked together in this bill as well. The intent of the legislation is to benefit the employee; targeted decision day is February 19, 2023.

22R.12.09 Advocacy: A. Sandusky reviewed the results of the patron survey, sharing the overall positive feedback and displaying the charts showing the various responses. Comments on programming were summarized. Winterfest was well attended. Activities to celebrate the 100th year “birthday” of the deAngeli library are slated for the last week in February 2023, recognizing when the building actually opened.

Lapeer County Report:

22R.12.10 None.

Unfinished Business:

22R.12.11 Special Event Policy and Application: The board has been made aware and discussed the request for using of the library grounds for a special event and, in response, the director has communicated some basic limitations that would be necessary to the requestor. Going forward, a policy needs to be developed. Inquiries will be made to LDL’s lawyer for liability issues and usage policies from other libraries. At February’s board meeting a draft of the policy will be ready.

New Business:

22R.12.12 Proposed Budget Adjustment (\$40,000 from Other Services/Contingency to Personnel/Salaries): P. Valle moved to accept the adjustment; seconded by A. Sandusky. Motion carried.

22R.12.13 2023 Family Literacy Center Contract: The contract for 2023 includes a program name change and a new program type and quantities. There was a slight increase in cost for LDL. K. Nolan moved to accept the contract; seconded by J. Wilson. Motion carried.

Staff Reports

22R.12.14 Assistant Director for Technical Services: A written report was submitted. Hoopla has now added more content and made more checkouts available to borrowers.

22R.12.15 Director’s Report: A written report was submitted. The state aid report is 90% complete. The Director’s completion of a 9 week session on Governmental Controls and Accounting for Libraries from LOM Advanced Finance Cohort proved to be most valuable.

Communications:

22R.12.16 Oakland Press article (shared by email)

22R.12.17 Record Eagle article (shared by email)

Friends Report:

22R.12.18 None.

Board Comments or Request for Information:

22R.12.19 G. Phillips thanked the board for their timely response in the director's evaluation. He is close to completing the compilation. The board acknowledged J. Wilson's end of her term of service. A gift was presented.

22R.12.20 **MMLC Report:** Library visits are ongoing. The group is working on a strategic plan.

22R.12.21 **Public Comments:** B. Marquardt has submitted his application to the city clerk for board membership to replace J. Wilson as board member representing the City of Lapeer.

22R.12.22 **Adjournment:** J. Wilson moved to adjourn. Seconded by A. Sandusky. Motion carried. Meeting adjourned at 6:47 pm.

Regular Meeting: Marguerite deAngeli Library

January 19, 2023

Finance Committee 4:30 p.m.

Full Board 5:30 p.m.

Pat Presby – Recorder

Amanda Renius – Secretary

Gary Phillips – Chair