



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library  
Regular Meeting of July 21, 2022  
Marguerite deAngeli Library  
Minutes**

**22R.7.01 Call to Order:** G. Phillips, board chair, called the meeting to order at 5:30 pm.

**22R.7.02 Roll Call:**

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Excused
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Present

**Quorum is 4. There are   6   Board members present.**

Also present are Amy Churchill, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, Patricia Presby, recorder, and Karen Rykhus of the Friends of the Library.

**22R.7.03 Public Comments:** None.

**22R.7.04 Additions/Deletions/Approval of agenda:** J. Wilson moved to accept the agenda as presented. Seconded by N. Sharma Schons. Motion carried.

**22R.7.05 Consent Agenda:** P. Valle moved to accept the consent agenda as presented. Seconded by A. Renius. Motion carried.

**Board Reports:**

**22R.7.06 Treasurer:** P. Valle, board treasurer, moved to pay checks #14437-14477 from General Checking for \$31,831.24; bill pay #GC3302-3345 –General Checking –Online Bill Pay for \$163,011.74; and bill pay #PC1876-1891 for \$174,077.95 for a grand total of \$221,920.93. Seconded by A. Sandusky. Motion carried.

### **Committee Reports:**

- 22R.7.07 Finance:** The committee had a general discussion about adjustments to the budget.
- 22R.7.08 Personnel:** No report. Will meet in August.
- 22R.7.09 Advocacy:** The committee decided on township assignments to distribute flyers about the millage and library programs. They answered questions or had short conversations with township board members as needed. Information was given to City Council members as well.

### **Lapeer County Report:**

- 22R.7.10** LDL's director gave the brief report from information from the representative, D. Henning. The comptroller's contract has been extended to 2025. The commissioners are working on extending wi-fi throughout the county.

### **Unfinished Business:**

- 22R.7.11 Millage Discussion as Necessary:** The director gave an update on millage work. Messages are on each check out slip showing the cost savings for the patrons for their check outs. There has been no negativity on Facebook. There will be more informational handouts a week before the election as well as during the Lunch on the Lawn programs. A week before the election a banner will be trailing on the website as well as an email to around 8,000 patrons.

### **New Business:**

- 22R.7.12 Budget Amendment:** 100,000 from Other (contingency) line to personnel (fringe benefits) line for purposes of MERS supplemental payment—This action was also taken last year to increase the funded percent of MERS. P. Valle moved to make the change of taking \$100,000 from the contingency line to personnel line for the purpose of a supplement payment. Seconded by J. Wilson. Motion carried.
- 22R.7.13 Staff travel and training policy and forms introduction:** The Staff Training and Development Policy, Staff Travel and Request Form, and Staff Training and Travel Reimbursement Form were given to the board for their perusal with voting to take place at August's meeting. The policy was needed to aid in decision making as to who can go to conferences, etc. The forms clarify the mileage re-imbursement.

### **Staff Reports**

- 22R.7.14 Assistant Director for Technical Services:** A written report was submitted.
- 22R.7.15 Director's Report:** A written report was submitted. Of note is an increase in the budget for next year's Summer Reading program so as not to lose momentum. There will be budgeting for sub training every fall.

## **Friends Report**

**22R.7.16** The Friends have been handing out free books at the Lunch on the Lawn programs as well as on CMH sponsored Family Fun Day. Information on the library and the millage have been handed out on book donation days and at the Farmer's Market. The Friends are steadfast in talking about the millage election and clarifying information as well as referring questions to the director.

**22R.7.17** **Board Comments or Request for Information:** None.

**22R.7.18** **MMLC Report:** P. Valle reported. MMLC will no longer have an office but will be going virtual at the end of September. A separate line is being installed into the director's residence with auto transfer to his cell phone. The next meeting is on Sept. 8th which is also the last official meeting for our representative as his term concludes then.

**22R.7.19** **Public Comments:** None.

**22R.7.20** **Adjournment:** A. Sandusky moved to adjourn. Seconded by N. Sharma Schons. Motion Carried. Meeting adjourned at 6:17pm.

**Regular Meeting: Metamora Branch Library**

**August 18, 2022**

**Finance Committee 4:30 p.m.**

**Full Board 5:30 p.m.**

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Pat Presby – Recorder

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Amanda Renius – Secretary

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Gary Phillips – Chair