The Lapeer District Library will be the community’s destination for resources, education, technology and connection.

Lapeer District Library
Regular Meeting of November 16, 2023
Marguerite deAngeli Library
Minutes

23R.11.01 Call to Order: A. Sandusky, board vice-chair, called the meeting to order at 5:30.

23R.11.02 Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Marquardt</td>
<td>City of Lapeer</td>
<td>12/31/2026</td>
<td>Present</td>
</tr>
<tr>
<td>Amanda Renius</td>
<td>County (Marathon Township)</td>
<td>12/31/2024</td>
<td>Present</td>
</tr>
<tr>
<td>Amanda Sandusky</td>
<td>County (Oregon Township)</td>
<td>12/31/2023</td>
<td>Present</td>
</tr>
<tr>
<td>Gary Phillips</td>
<td>County (Deerfield Township)</td>
<td>12/31/2023</td>
<td>Absent</td>
</tr>
<tr>
<td>Kelly Nolan</td>
<td>Lapeer Township</td>
<td>12/31/2024</td>
<td>Present</td>
</tr>
<tr>
<td>Perry Valle</td>
<td>County (Metamora Township)</td>
<td>12/31/2024</td>
<td>Present</td>
</tr>
<tr>
<td>Dr. Neena Sharma Schons</td>
<td>Mayfield Township</td>
<td>12/31/2025</td>
<td>Present</td>
</tr>
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</table>

Quorum is 4. There are __6__ Board members present.

Also present are A. Churchill, LDL Director, Y. Brown, Assistant Director of Technical Services, and P. Presby, recorder.

23R.11.03 Public Comments: 3 people spoke during Public Comment time.

23R.11.04 Additions/Deletions/Approval of agenda: By common consent the agenda was approved.

23R.11.05 Consent Agenda: B. Marquardt moved to accept the consent agenda as presented. Seconded by A. Sandusky. Motion carried.

Board Reports:

23R.11.06 Treasurer: November bills to be paid. P. Valle, board treasurer moved to pay bills: checks #15065-15096 from General Checking for $48,976.71; bill pay #GC3843-3872 from General Checking—Online Bill Pay for $15,850.86; and #PC 2079-2089 Payroll Checking—Online Bill Pay for $88,312.50 for a grand total of $153,140.07. Seconded by B. Marquardt. Motion carried.

Committee Reports:

23R.11.07 Finance: P. Valle gave the report. General discussion of the budget.

23R.11.08 Personnel: A. Sandusky gave the report. Discussed 2024 compensation for
the director. Review in December which will include evaluation.

23R.11.09 Advocacy: Did not meet.

Lapeer County Report:
23R.11.10 No report.

Unfinished Business:
23R.11.11 2024 Budget Summary Approval: P. Valle moved to approve of the 2024 Budget Summary as presented. Seconded by K. Nolan. Motion carried. This document will be posted on LDL’s website.

New Business:
23R.11.12 2024 Family Literacy Center Contract for Programs: The programs are the same as last year with a change in the timing of when they are offered and some changes in titles. There are the same number of programs offered. A. Renius moved to approve of the contract as presented. Seconded by K. Nolan. Motion carried.

23R.11.13 2023 End of Year Budget Adjustments $20,000 from Other to Library Services: P. Valle moved to make the adjustment of $20,000. Seconded by K. Nolan. Motion carried.

23R.11.14 2023 End of Year Budget Adjustments $15,000 from Other to Personnel. P. Valle moved to make the adjustment of $15,000. Seconded by N. Sharma-Schons. Motion carried.

23R.11.15 LDL Strategic Plan Activity Plan Worksheet 2023-2025: The Director gave a brief overview of the strategic plan, which was interrupted by the COVID pandemic. An updated Strategic Plan Activity Worksheet was presented. N. Sharma-Schons moved to accept the Activity Plan Worksheet as presented. Seconded by K. Nolan. Motion carried.

Staff Reports
23R.11.16 Assistant Director for Technical Services: A written report was submitted. Also, the new branch manager for Columbiaville has begun training.

23R.11.17 Director’s Report: A written report was submitted. The library will be represented at community holiday activities. The grant application for the Metamora branch façade has started.

Communications:
23R.11.18 Request for Reconsideration of Materials Forms (4)
23R.11.19 FOIA for LDL director’s annual salary
23R.11.20 Emails to LDL board
23R.11.21 Acknowledgment of receipt of reconsideration forms
Friends Report (Quarterly 3-6-9-12)
23R.11.22 No report for November.

Board Comments or Request for Information:
23R.11.23 None.
23R.11.24 MMLC Report: None.
23R.11.25 Public Comments: None.

Regular Meeting: Marguerite deAngeli Library
December 21, 2023
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.

Pat Presby – Recorder
Amanda Renius – Secretary
Gary Phillips – Chair