



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of November 16, 2023
Marguerite deAngeli Library
Minutes**

23R.11.01 Call to Order: A. Sandusky, board vice-chair, called the meeting to order at 5:30.

23R.11.02 Roll Call:

Bill Marquardt	City of Lapeer	12/31/2026	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Absent
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Present

Quorum is 4. There are 6 Board members present.

Also present are A. Churchill, LDL Director, Y. Brown, Assistant Director of Technical Services, and P. Presby, recorder.

23R.11.03 Public Comments: 3 people spoke during Public Comment time.

23R.11.04 Additions/Deletions/Approval of agenda: By common consent the agenda was approved.

23R.11.05 Consent Agenda: B. Marquardt moved to accept the consent agenda as presented. Seconded by A. Sandusky. Motion carried.

Board Reports:

23R.11.06 Treasurer: November bills to be paid. P. Valle, board treasurer moved to pay bills: checks #15065-15096 from General Checking for \$48,976.71; bill pay #GC3843-3872 from General Checking—Online Bill Pay for \$15,850.86; and #PC 2079-2089 Payroll Checking—Online Bill Pay for \$88,312.50 for a grand total of \$153,140.07. Seconded by B. Marquardt. Motion carried.

Committee Reports:

23R.11.07 Finance: P. Valle gave the report. General discussion of the budget.

23R.11.08 Personnel: A. Sandusky gave the report. Discussed 2024 compensation for

the director. Review in December which will include evaluation.

23R.11.09 Advocacy: Did not meet.

Lapeer County Report:

23R.11.10 No report.

Unfinished Business:

23R.11.11 2024 Budget Summary Approval: P. Valle moved to approve of the 2024 Budget Summary as presented. Seconded by K. Nolan. Motion carried. This document will be posted on LDL's website.

New Business:

23R.11.12 2024 Family Literacy Center Contract for Programs: The programs are the same as last year with a change in the timing of when they are offered and some changes in titles. There are the same number of programs offered. A. Renius moved to approve of the contract as presented. Seconded by K. Nolan. Motion carried.

23R.11.13 2023 End of Year Budget Adjustments \$20,000 from Other to Library Services: P. Valle moved to make the adjustment of \$20,000. Seconded by K. Nolan. Motion carried.

23R.11.14 2023 End of Year Budget Adjustments \$15,000 from Other to Personnel. P. Valle moved to make the adjustment of \$15,000. Seconded by N. Sharma-Schons. Motion carried.

23R.11.15 LDL Strategic Plan Activity Plan Worksheet 2023-2025: The Director gave a brief overview of the strategic plan, which was interrupted by the COVID pandemic. An updated Strategic Plan Activity Worksheet was presented. N. Sharma-Schons moved to accept the Activity Plan Worksheet as presented. Seconded by K. Nolan. Motion carried.

Staff Reports

23R.11.16 Assistant Director for Technical Services: A written report was submitted. Also, the new branch manager for Columbiaville has begun training.

23R.11.17 Director's Report: A written report was submitted. The library will be represented at community holiday activities. The grant application for the Metamora branch façade has started.

Communications:

23R.11.18 Request for Reconsideration of Materials Forms (4)

23R.11.19 FOIA for LDL director's annual salary

23R.11.20 Emails to LDL board

23R.11.21 Acknowledgment of receipt of reconsideration forms

Friends Report (Quarterly 3-6-9-12)

23R.11.22 No report for November.

Board Comments or Request for Information:

23R.11.23 None.

23R.11.24 **MMLC Report:** None.

23R.11.25 **Public Comments:** None.

23R.11.26 **Adjournment:** N. Sharma-Schons moved to adjourn. Seconded by K. Nolan. Motion carried. Meeting adjourned at 5:55.

**Regular Meeting: Marguerite deAngeli Library
December 21, 2023
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.**

Pat Presby – Recorder

Amanda Renius – Secretary

Gary Phillips – Chair