



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of September 21, 2023
Marguerite deAngeli Library
Minutes**

23R.10.01 Call to Order: The meeting was called to order by G. Phillips, board chair, at 5:30pm.

23R.10.02 Roll Call:

Bill Marquardt	City of Lapeer	12/31/2026	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Present

Quorum is 4. There are _7_ Board members present.

Also present are Amy Churchill, LDL Director and Patricia Presby, recorder.

23R.10.03 Public Hearing/ FY2024 Budget: Approve the millage rate for FY2024 at 0.8653 mills: B. Marquardt moved to approve the millage rate for FY2024 at 0.8653 mills. Seconded by P. Valle. Motion carried.

23R.10.04 Public Comments: 1 person spoke during Public Comment. The President of Friends of the Library gave her report during this time. Book sales were \$5,000+ during Lapeer Days sale. Money is used for programming. Fifty baskets and 200 book bundles will go on sale November 4. Donation days will go on until the weather gets too cold. There is no more new information on the availability of a permanent place in the Center for Innovation. Spring Sale will be from March 25-30. New members are always welcome.

23R.10.05 Additions/Deletions/Approval of agenda: A. Sandusky moved to accept the agenda as presented. Seconded by A. Renius. Motion carried.

23R.10.06 Consent Agenda: N. Sharma Schons moved to accept the consent agenda as presented. Seconded by P. Valle. Motion carried.

Board Reports:

23R.10.07 Treasurer: Bills to be paid (August and September) P. Valle moved to pay bills from both months. July 21 -August 21: checks #14943-14989 from General Checking for \$154,726.07; bill pay GC3740-3777 from General Checking -Online Bill Pay for \$20,879.02; and #PC 2039-2054 from Payroll Checking- Online Bill Pay for \$169,090.91. August 21- September 21: checks #14990-15023 from General Checking for \$45,943.38; checks GC3778-3814 from General Checking-Online Bill Pay for \$13,766.12; and #PC2055-2065 from Payroll Checking Online Bill Pay for \$87,179.86 for a total Grand Total for two months of \$491,585.36. Motion seconded by K. Nolan. Motion carried.

Committee Reports:

23R.10.08 Finance: None

23R.10.09 Personnel: Discussion and review of adding sick time to the staff PTO policy.

23R.10.10 Advocacy: Did not meet.

Lapeer County Report:

23R.10.11 None. No Lapeer County commissioner representative was present.

Unfinished Business:

23R.10.12 LDL 2022 Audit Presentation and Approval: The audit has been filed with the State of Michigan. The firm's representative is not present even though he was scheduled to be. In the absence of the presenter of the audit, A. Sandusky moved to postpone questions and discussion of audit until after staff reports. Seconded by B. Marquardt. Motion carried.

New Business:

23R.10.13 2023 4029 Form Approval and Signature: Formal approval of millage amount is sent to townships every year. B. Marquardt moved to approve 4029 Form. Seconded by P. Valle. Motion carried.

23R.10.14 Preliminary 2024 Budget documentation: The board received copies of budget proposal for their perusal with a brief summary by the director. Both revenue and expenses are expecting only incremental increases. The facilities budget will be impacted by a required elevator upgrade. No vote is necessary at this time.

23R.10.15 Review of proposed additional Sick Time PTO Policy: The board was provided with a draft of proposed changes for their consideration. No vote is necessary at this time.

Staff Reports

23R.10.16 Assistant Director for Technical Support: Submitted a written report.

23R.10.17 Director's Report: Submitted a written report. The Daughters of the American Revolution will be honoring the library with an award on October 26 and J. Gillis, Library Assistant, will give a presentation on the

history of the deAngeli library building.

Postponed Business

23R.10.18 A. Sandusky moved to review and approve the audit without a formal presentation. Seconded by B. Marquardt. Motion carried.

Communications:

23R.10.19 LDL September/October newsletter forwarded by email.

23R.10.20 Staff Day Agenda

23R.10.21 2024 Budget Hearing Notice for The County Press

Friends Report:

23R.10.22 Given during Public Comment time.

Board Comments or Request for Information:

23R.10.23 The board chair informed the board that they would be receiving director's evaluation forms and that he would be compiling the results.

23R.10.24 **MMLC Report:** The director, Eric Palmer, is sending out a survey to all libraries in MMLC.

23R.10.25 **Public Comments:** None.

23R.10.26 **Adjournment:** P. Valle moved to adjourn. Seconded by N. Sharma Schons. Motion carried. Meeting adjourned at 6:04pm.

Regular Meeting: Marguerite deAngeli Library
Thursday, October 19, 2023
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.

Pat Presby – Recorder

Amanda Renius – Secretary

Gary Phillips – Chair