



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of February 15, 2024
Marguerite deAngeli Library
Minutes**

24R.02.01 Call to Order: B. Marquardt, board chair, called the meeting to order at 5:30 p.m.

24R.02.02 Roll Call:

Bill Marquardt	City of Lapeer	12/31/2026	Present
Amanda Renius	County (Marathon Township)	12/31/2024	Present
Kari Kohlman	County (Deerfield Township)	12/31/2027	Present
Kelly Nolan	Lapeer Township	12/31/2024	Present
John DeAngelis	County (Metamora Township)	12/31/2027	Present
Perry Valle	County (Metamora Township)	12/31/2025	Present
Dr. Neena Sharma Schons	Mayfield Township	12/31/2025	Present

Quorum is 4. There are 7 Board members present.

Also present are Amy Churchill, LDL Director; Yvonne Brown, Assistant Director for Technical Services; and Patricia Presby, recorder.

24R.02.03 Public Comments: Six persons spoke during public comments. During this time two reports—MMLC and Friends of the Library—were given because of a time conflict of the presenters.

24R.02.04 Additions/Deletions/Approval of agenda: K. Nolan moved to accept the agenda; seconded by P. Valle. Motion carried.

24R.02.05 Consent Agenda: K. Kohlman moved to accept the consent agenda; seconded by J. DeAngelis. Motion carried.

Board Reports:

24R.02.06 Treasurer: P. Valle, board treasurer, moved to pay checks #15153-15183 from General Checking for \$24,150.81; bill pay #GC 3935-3966 from General Checking—Online Bill Pay for \$15,805.13; and #PC2115-2128 Payroll Checking—Online Bill Pay for \$94,564.50 for a grand total of \$134,520.44. Seconded by J. DeAngelis. Motion carried.

Committee Reports:

24R.02.07 Finance P. Valle reported that the committee reviewed the letter from

LCISD recommending internet service be provided by Spectrum Enterprise. (A copy of the letter was included in the board's packet.) The contract is for three years; the committee recommends that LDL stay with Spectrum.

24R.02.08 Personnel No report.

24R.02.09 Advocacy No report.

Lapeer County Report:

24R.02.10 Commissioner T. Kohlman gave the report. An Animal Control Ordinance has been drafted and is in committee. In addition, the county is looking to expand the current building and overcapacity issues. Torzewski County Park will be closed this summer to re-do the park. Money has been allocated to upgrade county buildings, especially in air conditioning.

Unfinished Business:

24R.02.11 By Law Review: Board members have reviewed and suggested changes to the By-Laws: a. remove the standing committees of Personnel and Advocacy. (Ad Hoc committees can be convened on a as need basis.) b. remove the MMLC Report. (MMLC meets in person sporadically.) K. Nolan so moved. Seconded by P. Valle. Motion carried.

New Business:

24R.02.12 Internet RFP Review and Approval: P. Valle moved to accept the Spectrum Service Option 2 predicated on the recommendation from LISD. Seconded by A. Renius. Motion carried.

Staff Reports

24R.02.13 Assistant Director for Technical Services: A written report was presented. Services were reviewed for conventional ways for connecting with online users since the mobile app is not functioning. A current project is to have a cash register on the 2nd floor of deAngeli.

24R.02.14 Director Report: A written report was presented. Staff meeting on 2/8/24 covered new sick PTO policy and staff webinar sharing information on dealing with homeless persons. Work on a "parent pack" given to parents when their child gets a library card is nearing completion.

Communications:

24R.02.15 2023 Annual Report Graphic

24R.02.16 February/March LDL Newsletter

24R.02.17 Any emails received by the LDL board email address

24R.02.18 Audit Engagement Letter from MKG—Audit begins April 2024 and ends May 2024

24R.02.19 LOM Trustee training (forwarded by email) B. Marquardt and K. Kohlman took the training and will share information with other board members

Friends Report

24R.02.20 (Given During Public Comment) President of Friends of the Library, Karen

Rhykus, reported on the success of the Basket and Books Sale. With nearly all items sold, the Friends were able to give \$12,300 for deAngeli programing.

Board Comments or Request for Information:

- 24R.02.21** Board member emails were discussed. Board members will all have individual emails at the library domain. Also, in responding to an email, the board was cautioned not to hit “all” as it would be a violation of the Open Meetings Act.
- 24R.02.22** B. Marquardt, as new board chair, praised the previous chairman, Gary Phillips, and vice chair, Amanda Sandusky, for their fine leadership.
- 24R.02.23** **MMLC Report:** (Given during Public Comment) Representative for MMLC, Susan Beal, reported that the audit report for MMLC received the highest rating possible. Members of the board no longer have a brick and mortar building, but work from home, thus saving \$10,000 a year.
- 24R.02.24** **Public Comments:** None at this time.
- 24R.02.25** **Adjournment:** P. Valle moved to adjourn. Seconded by J. DeAngelis. Motion carried. Meeting adjourned at 6:18 p.m.

Regular Meeting: Marguerite deAngeli Library
March 21, 2024
Finance Committee 4:30 p.m.
Full Board 5:30 p.m.

Pat Presby – Recorder

Amanda Renius – Secretary

Bill Marquardt– Chair