



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

**Lapeer District Library
Regular Meeting of October 15, 2020
Via Google Meet: meet.google.com/trr-ncpz-vvh
Minutes**

**20R.10.01 Call to Order:
20R.10.02 Roll Call:**

| | | | |
|-----------------|-----------------------------|------------|---------|
| Jacquie Wilson | City of Lapeer | 12/31/2022 | Present |
| Charlotte Babb | County (Burnside Township) | 12/31/2020 | Present |
| Amanda Sandusky | County (Oregon Township) | 12/31/2023 | Present |
| Gary Phillips | County (Deerfield Township) | 12/31/2023 | Present |
| Karen Rykhus | Lapeer Township | 12/31/2020 | Present |
| Perry Valle | County (Metamora Township) | 12/31/2021 | Present |
| Jan Watz | Mayfield Township | 12/31/2021 | Present |

Quorum is 4. There are 7 Board members present.

Also present are were Amy Churchill, Lapeer District Library (LDL) Director, Yvonne Brown, LDL Assistant Director for Technical Services, Harmony Crocker, LDL Head of Reference, and Dyle Henning, County Commissioner.

Introductions were made to welcome new Head of Reference, Harmony Crocker.

20R.10.03 Public Comments: None

20R.10.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to approve the agenda as presented. Seconded by Mr. Valle. Motion carried.

20R.10.05 Consent Agenda: Mrs. Babb moved to approve the consent agenda as received. Seconded by Mrs. Rykhus. Motion carried.

Board Reports:

20R.10.06 Treasurer: Mrs. Babb moved to pay:
checks #13591-13639 from General Checking for the amount of \$34,971.06
online bill pay #GC2546-GC2576 from General Checking for the amount of \$6,832.88
online bill pay #PC1627-PC1638 from Payroll Checking for the amount of \$90,5697.55
grand total \$132,401.49
Seconded by Mr. Valle. Motion carried.

20R.10.07 Finance: None

Lapeer County Report:

- 20R.10.08** Mr. Henning reported on current happenings at Lapeer County.
- 20R.10.09** The County passed a 2021 tentative budget of \$21,500,000, slight increase from 2020.
- 20R.10.10** The County is currently searching for an administrative controller, with the help of a consultant. Cheryl Clark is the acting Administrative Controller.
- 20R.10.11** Department of Human Services has agreed to lease the DHS building for another five years.
- 20R.10.12** Community Mental Health has an RP to hire a firm to look at the Maple Grove site to be purchased, vs. a new build near Suncrest.
- 20R.10.13** The courthouse is getting a new roof
- 20R.10.14** Drain Department projects: improvements to the Lake Nepessing dam and work on two major
- 20R.10.15** On the ballot: 911 phone line surcharge; two millages - Animal Control and Veterans

Unfinished Business:

- 20R.10.16** **North Branch contract vote redo with clarification on all 3 money sources (millage, state aid, penal fines):** Motion was made by Mrs. Rykhus to rescind the September motion to “not renew the agreement between Lapeer District Library and North Branch Township Library that provides North Branch Township Library receiving 30% of millage money from Arcadia, Deerfield, and Rich townships from Lapeer District Library effective December 31, 2020.” Motion to rescind was seconded Mrs. Wilson. Motion carried.

New motion was made by Mrs. Rykhus: Lapeer District Library will not renew the contract with North Branch Township Library effective December 31, 2020. Seconded by Mr. Valle. Motion carried.

New Business:

- 20R.10.17** **New Auditor/RFP results:** Mrs. Churchill submitted a written report detailing the RFP results, and recommended that the library enter into a contract with UHY auditing firm. Motion made by Mr. Valle to accept the recommendation of the director to select UHY. Seconded by Mrs. Wilson. Motion carried.
- 20R.10.18** **Term Reviews/Expiring/Renewals:** Mrs. Rykhus, Lapeer Township appointee, submitted a written letter of resignation from the Library Board. Mrs. Babb, Lapeer County appointee, stated her intent to also retire from the Library Board. Both retirements are effective December 31, 2020. New appointments are needed for Lapeer Township and Lapeer County.

Mr. Henning will inform the commissioners of the County vacancy. Mrs. Rykhus informed the Township of the vacancy. Mrs. Churchill will announce the two open board positions.

- 20R.10.19 Changes to EO's and governor's authority and what it means for LDL staff and patron safety:** Mrs. Churchill shared the safety measures that the library is doing. Computer shields are being installed at all locations. The new order increased capacity levels, but due to library layouts, increasing the capacity is not recommended for most branches. At Mrs. Churchill's recommendation, the board agreed that going to a limit of 12 persons in deAngeli is a reasonable number.

Staff Reports

- 20R.10.20 Assistant Director for Technical Services:** A written report was submitted.
20R.10.21 Director's Report: A written report was submitted.

Communications:

- 20R.10.22** Lapeer Area Chamber of Commerce Business Connections (via e-mail)
20R.10.23 Lapeer County Community Foundation donation letter

Board Comments or Request for Information:

- 20R.10.24** Mrs. Rykhus announced the deAngeli Friends will not be holding the November book sale.
20R.10.25 Mrs. Watz shared a thank you note from Melissa Malcolm for the retirement reception and gift.
20R.10.26 Mrs. Watz noted the September circulation report had larger usage than expected.
20R.10.27 MMLC Report: A written report was submitted.
20R.10.28 Public Comments: None
20R.10.29 Adjournment: Mr. Phillips moved to adjourn. Seconded by Mrs. Rykhus. Motion carried. Meeting adjourned at 6:42PM.

**Regular Meeting: Marguerite deAngeli Library
November 19, 2020
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**