The Lapeer District Library will be the community’s destination for resources, education, technology and connections.

Lapeer District Library
Special Meeting of June 8, 2020
Via conference Meeting ID: 839 5877 5517 Password: 8bSNz8
Minutes

20S.06.01 Call to Order: Mrs. Watz, LDL board chair, called the meeting to order at 5:01 p.m.

20S.06.02 Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacquie Wilson</td>
<td>City of Lapeer</td>
<td>12/31/2022</td>
<td>Present</td>
</tr>
<tr>
<td>Charlotte Babb</td>
<td>County (Burnside Township)</td>
<td>12/31/2020</td>
<td>Present</td>
</tr>
<tr>
<td>Amanda Sandusky</td>
<td>County (Oregon Township)</td>
<td>12/31/2023</td>
<td>Excused</td>
</tr>
<tr>
<td>Gary Phillips</td>
<td>County (Deerfield Township)</td>
<td>12/31/2023</td>
<td>Present</td>
</tr>
<tr>
<td>Karen Rykhus</td>
<td>Lapeer Township</td>
<td>12/31/2020</td>
<td>Present</td>
</tr>
<tr>
<td>Perry Valle</td>
<td>County (Metamora Township)</td>
<td>12/31/2021</td>
<td>Present</td>
</tr>
<tr>
<td>Jan Watz</td>
<td>Mayfield Township</td>
<td>12/31/2021</td>
<td>Present</td>
</tr>
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</table>

Quorum is 4. There are 6 Board members present.

Also present are Melissa Malcolm LDL Director, Brian Mortimore and Peggy Olson from Mortimore Consulting LLC and Olson HR Solutions and Patricia Presby, recorder.

20S.06.03 Public Comments: None

20S.06.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to accept the agenda as presented. Seconded by Mrs. Rykhus. Motion carried.

Unfinished Business:

20S.06.05 Director search: Discussion of salary range and of going forward with consulting firm:

- Mr. Mortimore gave introductory remarks and explained the approach to the hiring process that he and Mrs. Olson use.
- Mrs. Olson has been doing executive searches since 2006 and has worked with Mr. Mortimer in six library searches. Working with the Board’s search committee, she will design a questionnaire for candidates. She will also consult with the search committee as needed in all steps of the hiring process and for answers to questions that arise.
• Time line: week 1—post position, search LinkedIn and find other passive candidates; weeks 2 and 3—interviews; week 4—present best possible candidates to the board; weeks 5 and 6—board interviews; week 6—make offer; week 8—start work.
• Mrs. Olson requested a list of previous candidates.
• The consultants suggested a range of compensation for the position which would increase the candidate pool. The outcome of board’s discussion was to offer a salary range of $65,000-$85,000. Relocation money, if necessary, would also be negotiated.
• The search committee consists of the current director, Mr. Phillips, Mrs. Rykhus, with Mrs. Watz as alternate.

205.06.06 **Public Comments:** None
205.06.07 **Adjournment:** Mr. Valle moved to adjourn. Seconded by Mr. Phillips. Motion carried. Meeting Adjourned at 6:09 p.m.

*Regular Meeting: Marguerite deAngeli Library
June 18, 2020
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.*